



CERTIFIED AI OFFICER (CAIO)

4-Day Executive Training · 27 CPD Hours

The executive role for governing AI responsibly and compliantly



IADM

International Academy
for Digitalization & Management

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Table of Contents

AI Governance: Today's a Board-Level Responsibility	03
The CAIO Role in Practice	04
Training Overview: Key Focus Areas	05
Curriculum Highlights: From AI Strategy to Control	06
Tools, Methods & Real-World Scenarios	07
Executive Capabilities After the Training	08
Accreditation, CPD & Regulatory Alignment	09
Intended Audience	10
Leadership & Expert Delivery	11
Participation Options, Format & Fees	12
Enrolment & Engagement Process	13
Contact Us	14

Why AI Governance Is Now a Board-Level Responsibility

Artificial intelligence is no longer an experimental technology. It is increasingly embedded in core business processes, decision-making, and customer-facing systems. With this shift, AI-related risks have moved from IT teams to the boardroom.

Regulatory frameworks such as the EU AI Act place clear accountability on organisations to govern AI systems responsibly, transparently, and in line with legal and ethical standards. Senior leaders are expected to understand where AI is used, how risks are managed, and who is accountable for outcomes.

Without structured governance, organisations face regulatory exposure, operational risk, reputational damage, and loss of control over AI-driven decisions. AI governance is therefore no longer optional – it is a leadership responsibility.

The Certified AI Officer (CAIO) training prepares executives and senior professionals to take ownership of AI strategy, governance, and oversight, ensuring that AI is used confidently, responsibly, and in compliance with regulatory expectations.



The CAIO Role in Practice

The Certified AI Officer (CAIO) is responsible for ensuring that artificial intelligence is deployed in a controlled, transparent, and accountable manner across the organisation. The role bridges executive leadership, governance, risk management, and operational teams.

In practice, the CAIO:

- Oversees AI risk classification and controls, including high-risk use cases
- Ensures alignment with regulatory requirements, such as the EU AI Act and data protection frameworks
- Coordinates stakeholders across legal, compliance, IT, HR, and business functions
- Reports to senior management and the board on AI risks, controls, and decision impacts

The CAIO role is not technical ownership of AI, but strategic oversight and responsibility. It ensures that AI initiatives support business objectives while remaining compliant, auditable, and trustworthy.



Training Overview: Key Focus Areas

**AI Strategy &
Governance**

**AI Risk &
Impact
Assessment**

**Regulatory
Compliance
(EU AI Act)**

**Data Protection
& Accountability**

**Controls,
Documentation
& Audits**

**Executive
Oversight &
Decision-Making**

Curriculum Highlights: From AI Strategy to Control

AI Strategy & Governance

Participants work on defining AI governance models, decision rights, and accountability structures that align AI initiatives with organisational strategy and risk appetite.

AI Risk & Impact Assessment

The training focuses on identifying, classifying, and managing AI-related risks, including high-risk use cases, impact on individuals, and organisational exposure.

Regulatory & Compliance Implementation

Key regulatory requirements, including the EU AI Act, are translated into practical governance measures, policies, and controls that can be applied within organisations.

Controls, Documentation & Oversight

Participants develop approaches for documentation, internal controls, and reporting that support transparency, audit readiness, and effective executive oversight.

Tools, Methods & Real-World Scenarios

AI Use Case Mapping & Risk Registers

Participants work with structured templates to map AI use cases across business functions, document purpose, data sources, stakeholders, and assign preliminary risk categories.

Governance, Controls & Documentation Tools

Participants practise using governance checklists, decision logs, and documentation models to demonstrate accountability, traceability, and audit readiness.

The focus is not on theory, but on structured decision-making and practical control, enabling leaders to confidently manage AI-related risks and responsibilities in real business contexts.

Risk Classification & Impact Assessment Methods

Applied methods are used to assess legal, ethical, and organisational impact, including high-risk indicators, affected rights, and escalation thresholds.

Executive Scenarios & Decision Simulations

Real-world scenarios simulate board-level decisions, including approval of AI systems, handling compliance gaps, responding to incidents, and managing regulatory scrutiny.

Executive Capabilities After the Training

After completing the Certified AI Officer (CAIO) training, participants will be able to:

- Exercise accountable AI leadership
- Establish clear governance structures, roles, and decision authority for AI systems across the organisation.
- Evaluate and control AI-related risks
- Identify high-risk AI use cases, assess legal and ethical impact, and apply proportionate oversight measures.
- Implement regulatory requirements in practice
- Translate EU AI Act obligations into concrete policies, controls, and operational governance processes.
- Lead informed executive decision-making
- Approve, restrict, escalate, or suspend AI systems based on structured risk, compliance, and impact assessments.
- Demonstrate audit-ready AI governance
- Maintain documentation, transparency, and evidence of responsible AI oversight for regulators, auditors, and stakeholders.

This training enables senior leaders to move from AI awareness to effective governance and control, supporting compliant and trustworthy AI deployment at organisational level.

Accreditation, CPD & Regulatory Alignment

The Certified AI Officer (CAIO) training is delivered by the International Academy for Digitalization & Management (IADM) and aligned with recognised standards for executive development.

The training awards **27 CPD hours** and supports structured professional development for senior leaders responsible for AI governance and oversight (Member No. 021006). It is designed in line with regulatory expectations arising from the EU Artificial Intelligence Act and related governance frameworks.

IADM holds CPD Certification Service (UK) membership, institutional recognition by Educating Excellence (UK), and works as a recognised cooperation partner of international higher education institutions, including FOM University of Applied Sciences for Economics and Management (Germany).

All training content follows structured quality assurance processes, providing credible, audit-ready evidence of executive learning and capability.



Intended Audience

Designed for Senior Leaders & Decision-Makers

This training is designed for senior professionals who hold strategic, governance, or oversight responsibilities for the use of artificial intelligence within their organisation, including:

- **Board members, executives, and senior management**
- **Responsible for strategic direction, accountability, and risk oversight**
- **AI, digital, and innovation leaders**
- **Overseeing AI strategy, deployment, and organisational alignment**
- **Compliance, risk, legal, and data protection leaders**
- **Managing regulatory obligations, governance frameworks, and control mechanisms**
- **HR, operations, and business leaders**
- **Involved in AI-driven decision-making, workforce impact, and organisational processes**

The training is particularly relevant for professionals who are required to approve, oversee, or intervene in AI-related initiatives and who must demonstrate responsible, compliant, and auditable AI governance at executive level.



Leadership & Expert Delivery

CEO & Founder – Programme Oversight

Dr. Nurgül Aslan

Dr. Nurgül Aslan is the Founder and CEO of the International Academy for Digitalization & Management (IADM) and provides strategic and academic oversight for the CAIO training. Her expertise lies in AI governance, regulatory compliance, quality assurance, and executive education. She ensures alignment with recognised professional standards, regulatory expectations, and audit-ready learning outcomes.

Lead Trainer

Joseph Dilger (LLB, LLM)

Joseph Dilger is a highly experienced data protection and AI governance professional with extensive senior-level experience across the public and higher education sectors. He has served as Data Protection Officer for UK universities, Senior Data Governance Manager at the UK Department for Work and Pensions (DWP), and Data Sharing Specialist at the Financial Conduct Authority (FCA).

He holds advanced legal qualifications (LLB, LLM) and multiple internationally recognised privacy and AI governance certifications, including IAPP credentials and AI Governance certifications. His training focuses on practical regulatory implementation, risk management, and executive decision-making in AI governance contexts.



Participation Options, Format & Fees

Executive 1:1 Training / £3,950 per participant

- 4-day live, instructor-led executive training
- Personalised focus on AI governance, risk & regulatory accountability
- Individual case work and decision simulations
- Executive-level discussion & advisory focus
- **27 CPD Hours awarded**

Group Training (3–8 Participants) / £2,450 per participant

- 4-day live group training
- Structured curriculum covering AI strategy, governance & EU AI Act
- Practical tools, methods & real-world scenarios
- Peer exchange with senior professionals
- **27 CPD Hours awarded**

Enterprise Training (9+ Participants) / on request

- Tailored inhouse or private cohort delivery
- Organisation-specific governance, risk & compliance focus
- Custom scenarios, documentation & oversight models
- Senior stakeholder alignment and advisory support
- **27 CPD Hours awarded**

Live delivery via Zoom or on-site upon request • VAT not applicable

Enrolment & Engagement Process

Initial Advisory Call

We begin with a short advisory call to understand your objectives, role, and organisational context, ensuring the training aligns with your professional and compliance requirements.

Training Kick-off

Prior to the training, participants receive joining details, preparatory information, and guidance to ensure a focused and effective learning experience.

Confirmation & Agreement

Following the consultation, we confirm the training format, scope, schedule, and participation details, including delivery mode and accreditation information.

Training Delivery & Support

The training is delivered in a structured, instructor-led format, with interactive sessions, practical exercises, and continuous support throughout the Training.





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Shaping Responsible Leadership in the Age of AI